

To: The Membership Secretary, 1 Tandridge Place, Orpington, Kent, BR6 8DL (01689 821176)

MEMBERSHIP RENEWAL 1 March 2020

Mr/Mrs/Miss Name (1)

Mr/Mrs/Miss Name (2)

Address

Postcode Telephone No

Email address(es)

I / We apply for membership, enclose a cheque for £10/£20 payable to 'Orpington U3A' and have no objection to the above details being included in the U3A database. This will be used solely for U3A purposes and will be kept secure in accordance with the Data Protection Act 2018 (GDPR).

Bi-monthly newsletters will be delivered by email. This avoids printing and postage and is better for the environment.

I/We require a printed newsletter by post (tick if required)

I/We wish to receive Third Age Matters (tick if required)

Signed Date

If you joined after 1 December 2019, you do not need to renew your membership until March 2021.

PLEASE ENCLOSE YOUR CHEQUE (NO STAPLES THANK YOU)

If you pay Income Tax and/or Capital Gains Tax and **have not already Gift Aided your subscription**, you may wish to complete this Gift Aid Declaration which will enable Orpington U3A to reclaim 25p of tax on every £1. If you have previously signed a Declaration, there is no need to do so again.

GIFT AID DECLARATION

Please treat all donations I/we make from the date of this declaration until I/we notify you otherwise, as Gift Aided.

Title (1) Initials Surname

Title (2) Initials Surname

Address

Postcode Date

Signature (1) Signature (2)

Please notify the Membership Secretary of any change of address or if you cease to pay tax. If you pay income tax at the higher rate you should include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you. **Orpington U3A** Registered Charity No. 107654.

Membership Renewal 2020

Membership renewal for 2020 is now due. The committee have agreed that the fee will remain at £10 per annum.

Please complete your renewal by 1st March. Those of you who joined after 30th November 2019 already have 2020 membership and do not need to renew.

For the first time this year, you can renew your membership online via Paypal.

Renewing your membership by PayPal is quick and easy and allows the automatic recording of your payments on our membership database (Beacon). This will save our Membership Secretary and Treasurer a considerable amount of work, so if you are able to pay this way that would be appreciated.

We understand that some members still prefer to pay by cheque and this facility is also available.

Whichever method you choose, your new membership card will be delivered to you by post.

How to Renew by Paypal

If you wish to pay by Paypal, visit the Orpington U3A website at www.U3Aorpington.org.uk, select the Renew Membership link in the Members' Area and follow the instructions. You don't need to logon, but you will need your membership number (on your membership card) and your email address.

How to renew by Cheque

If you wish to pay by cheque please complete the form overleaf and send this, with your cheque (payable to Orpington U3A) to:

**The Membership Secretary
1 Tandridge Place,
Orpington,
Kent.
BR6 8DL**

Please write clearly, especially email addresses, highlight any updates and do not use staples.

Please note:

If you want to make your payment at the next monthly meeting, this will still be possible. But your payment **MUST** be accompanied by a completed form and your membership card will still be delivered to you by post.